

SNAU EXECUTIVE BOARD MEETING
MAY 15TH, 2013
Park City Nutrition Services
2700 Kearns Blvd.
Park City, Utah 84060

PENDING APPROVAL
at September 2013 Board Meeting

Call to Order: Kathleen Britton (12:05 p.m.)

Pledge: Lori Bawden

Thought: Kelly Orton (Invest in yourself)

Roll Call by Ellie Campbell: Kathleen Britton, Kelly Orton, Paula Loveland, Jodi Vlam, Ellie Campbell, Kathy Torok, Delene Coates, Lori Bawden, Bill Vest, Teri Chatterton, Jenilee McComb, Monica Hight, LuAnn Elliott, Becky Low.

A quorum was established with 100%.

Business Items:

Approve minutes: January and September board meeting minutes were emailed by Kathleen Britton to all board members. They were read by all board members.

Motion to approve minutes: Teri Chatterton

Seconded: Bill Vest

Voted in favor in the unanimous

Treasury Report: Kathy Torok presented the budget and treasury report as of May 15th, 2013

Checking: \$96,324.21

Savings: \$50,531.45

Total: \$146,855.66

Total in State Office funds: \$9,318.46

Motion to accept: Jodi Vlam

Seconded: Kelly Orton

Voted in favor in the unanimous

Membership Report: Lori Bawden

Our membership is 1062, district owned 128

Goal: 1111

Action Items:

Business Links and Vendor Fees Process-Kelly Orton

We have 44 vendors on the site. Delene Coates will delegate who will be the webmaster based on ability and willingness to serve.

Question was raised "Should we have a vendor show in the Fall?" LuAnn Elliott said that Barbie, from USOE, will send out a survey to gather opinions. First Fall Vendor show would be in 2014.

Fall vendor show would be piggy-backed to a business meeting to help with attendance.

Discussion on this matter will be resumed in next SNAU board meeting.
Confirm by-law amendment recommendations-Kathleen Britton

Policy and procedure changes-Teri Chatterton

In "Public relations and marketing chair" sec. 6c, wording was changed to eliminate U-Talk newsletter sentence. All U-Talk wording was removed from job descriptions and policies and procedures.

Discussion Items:

- Area meetings: Jodi Vlam-We need to establish agendas for Spring and Fall area meetings. We should survey what our people want to learn in these meetings. Dates and subjects for meetings should be picked during summer conference so they can be put on the website. Ellie will send reminders to Chapter Presidents and Area Directors to bring information about dates and subject matter to Leadership Meeting.
- Future Publications-Delene Coates will send out a mass e mail to all members giving website address so all will be more aware of our website.
- Need spot light articles from executive board.
- Healthy Edge will be replaced by Nutrition 101-Kathy Torok

Leadership Reports:

- School Board/PTA Conference this week-Kathleen Britton
- AFHK/PTA-Kelly Orton-New rep needed. Meeting is 3rd Tuesday of the month (until August.) Organization needs someone to attend meetings that is educated in childhood nutrition and SNA (possible incoming vice-president?)
- Summer Conference-Paula Loveland-all was covered in conference meeting before board meeting.
- Membership-Lori Bawden-Membership folder presented with new brochures. Lori will give thumb drives out in leadership training that contains new brochures, etc. Lori suggested that board members sing "Happy Together" song at leadership meeting and talent show.
- Finance-Kathy Torok-Kathy suggested that we need to raise the credit card limit to \$7,000-\$7,500.
 - Becky Low proposed that credit card limit be raised as suggested
 - Lori Bawden seconded the proposal
 - Voted in the unanimous to approve
 - Kathy Torok asked that she be given online access to be able to pay credit card.
 - Ellie Campbell proposed that Kathy be given online access
 - Monica Hight seconded the proposal
 - Voted in the unanimous to approve
- Legislative Action-Bill Vest reported on LAC. He encouraged all to be willing to volunteer for LAC, it is a very positive experience. He suggested that whoever attends should have a professional

packet prepared to share with legislators and congressmen. Jodi Vlam and Paula Loveland will attend next year. All directors are encouraged to attend if district will pay for trip.

- Professional Development-Jenilee McComb discussed scholarships and opportunities for growth.
- Future Leadership-nothing at this time.
- Policies/Procedures/By-laws-Teri Chatterton: covered in Action Items.
- Public Relations/Marketing-Delene Coates: Delene is working on finding someone to maintain a Facebook page for us. There is always more we can do with social media to promote what we do and educate the public about our program.
- USDA/USOE-LuAnn Elliott: USOE has three positions posted right now that need to be filled. LuAnn would like to have parts of the reviews posted on CNP web so that when specialists visit the districts they have more time to spend with staff instead of so much time on paperwork.
- Dairy Council-Becky Low: Dairy Council will be focusing on promoting breakfast this year. Data is out that shows that the Fuel Up to Play Program has produced improvement in student performance. Dairy Council will continue with smoothie program.
- Industry-Monica Hight: Monica gave kudos to District Directors for making sure that everyone in the industry is doing things the way they need to be done. She has seen good bids coming from the districts. Bid prices should not change during the year for the districts.
- Kathleen reminded everyone that reports are needed for House of Delegates.

Kathleen Britton adjourned meeting at 2:30